

Summit Management Group, Inc.

905 Commercial Street P.O. Box 618
Conyers, GA 30012 Conyers, GA 30012
Phone: 678-466-7000
Fax: 678-466-7008
Equal Housing Opportunity

The undersigned hereby makes an application to rent/lease the property located at:

Anticipated move date of _____ at a monthly rent of \$_____ and security deposit of \$_____

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Date of Birth _____
Social Security # _____ Driver's License Number _____ State _____
Home Phone () _____ Mobile Phone () _____
Email Address: _____ Other Phone () _____

Co-Applicant Name _____ Date of Birth _____
Social Security # _____ Driver's License Number _____ State _____
Home Phone () _____ Mobile Phone () _____
Email Address: _____ Other Phone () _____

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____ City _____ State _____ Zip _____
How long did you stay _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone () _____

Previous Address _____ Apt# _____ City _____ State _____ Zip _____
How long did you stay _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone () _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Applicant Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed
Applicant Employer _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____. (If employed by above less than 12 months, give name & phone of prior employer, dates & salary) _____

Co-Applicant Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed
Co-Applicant Employer _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____. (If employed by above less than 12 months, give name & phone of previous employer or school : _____.)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes _____ No _____
Have you ever been evicted from a rental residence? Yes _____ No _____
Have you had two or more late rental payments in the past year? Yes _____ No _____
Have you ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name _____ Type of Account _____ How Long? _____
Name _____ Type of Account _____ How Long? _____

Personal Reference or Emergency Contact:

Name _____ Address _____
Phone _____ Relationship _____

ADDITIONAL INFORMATION:

Vehicle Information:

Make / Model _____ Year _____ License Plate State _____ Paid for _____
Make / Model _____ Year _____ License Plate State _____ Paid for _____

NUMBER OF KIDS _____ Ages of kids _____ NUMBER OF ADULTS _____

NUMBER OF PETS _____ BREED _____ WEIGHT _____

Does anyone in the household have a criminal record? _____

Please give any additional information that might help owner/management evaluate this application?

The above information, to the best of my knowledge, is true and correct; if not true, I/we wave right to rent. There is a \$45.00 per applicant **Non-Refundable** fee for this application with any occupant 18 or older being required to complete an application. A copy of all applicants driver's license is required with this application. If approved, a holding deposit must be paid within 48 hours to hold the property and refuse other applicants. **Any Holding Deposit put down on a property becomes forfeit to Summit Management Group, Inc. as an administration fee if, for any reason, the applicant changes his/her mind, and/or if the rented or leased property, for any reason, is not taken possession of by the applicant.** Sign below if you agree to these terms.

Please sign: X _____ Date _____
Applicant

Please sign: X _____ Date _____
Co-Applicant

**AUTHORIZATION
Release of Information**

I agree to permit an investigation of my credit, criminal background, tenant history, banking, and employment history for the sole purpose of renting/leasing a residential property with this owner/manager.

Applicant Name (please print) _____ Date _____

Co-Applicant Name (please print) _____ Date _____

X _____
Signature

X _____
Signature